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| Rowhedge Allotments Committee Meeting  Wednesday 10th July 2024 at 7pm  Upstairs at The Albion  Chair: Janet Livingstone |

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| In attendance: Janet Livingstone, Caroline Bates, Sarah Sprackling, Katrina Myles, Penny Sturt, Paul Warner, Martin Chapman, Debbie Antoniou, Zoe Meakin, Carol Blackaby | Apologies: Dave Myles, Zoe Hart. |
| 1. Welcome newly elected committee membership following AGM | Janet welcomed ne committee members and introductions were made |
| 1. Purchase list for EDPC and attendance of October 10th meeting (too late for July agenda) EDPC licence agreement due by then. | There is time to update proposal and costings for EDPC as we were unable to make the deadline for July EDPC meeting. Will go forward for October meeting.  Katrina raised possibility of getting electricity supply at allotment site. There was discussion on how costly this would be and a need has not previously arisen. Idea to be parked and revisited. Possible review after getting electric ride on mower.  Mower being costed. Fencing quote includes materials, installation and water.  Martin has kindly volunteered to make a waterproof notice board.  Action:  Any ideas and quotes for inclusion to be forwarded to Caroline.  Caroline, Janet and Dave to attend EDPC meeting in October. Updated proposal to be submitted ahead of this meeting. |
| 1. EDPC site visit September | Action: Sarah to email EDPC regarding site inspection and date of submission of proposal. |
| 1. Draft policy and letters for plot inspections | The draft plot inspection policy and letters were reviewed with suggestions made.  Action: Janet to update letters. |
| 1. Use of pumps and hoses drafts | The draft pump/ water usage policy was reviewed with suggestions made.  Plan for payments to be implemented in line with new year payments in January.  Draft to be updated. |
| 1. Updated tenancy agreement for approval | Updated tenancy agreement was reviewed. Discussion on use of organic products and labelling of paths between plots.  Draft to be updated. |
| 1. Allotment prioritisation and EDPC boundary | There was agreement that the prioritisation for plot allocation should be updated to reflect EDPC boundaries – making a two prioritisation system- those within the boundary and those outside. |
| 1. New RAA Website proposal and working party | Caroline is updating the RAA website and will liaise with the committee for feedback and review. |
| AOB | Katrina is organising a willow weaving workshop for September. |