Rowhedge Allotments Committee Meeting

Thursday 25th January 2024 at 7pm

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| **Attendees** Katrina Myers, Dave Myers, Paul Warner, Caroline Bates (host – with thanks), Wendy Fransella (chair), Janet Livingstone, Sarah Sprackling (minutes).**Apologies** Zoe Gibson-Hart, Martin Chapman, Penny Sturt, Christian Langlois, Anne Jones, Louise Burcombe, Sam Burcombe, Debbie Antoniou |
| 1. Committee membership
 | Several committee members are standing down from the Allotment Committee – Paul, Christian, Anne, Louise and Sam. All allotment members who attended the payment/ tenancy signing session were asked informally whether they would like to join the Committee. | Actions: Katrina and Dave Myers have been co-opted onto the committee. Voting will take place at the next AGM.All expressions of interest at joining Committee are welcome.Wendy will continue in Chair role. |
| 1. Paul’s maintenance role
 | Paul has performed a number of tasks over recent years and gratitude was expressed for this. He now wishes to stand down from the Committee although will be keeping his allotment.  | Janet will take on organising mowing rota.Sarah to send out email asking for further volunteers to go on rota.Martin has agreed to fulfil maintenance tasks and has the list of contact numbers.There have been no further volunteers to take the wildlife cams for sheds. These will be stored and revisited at AGM.Cup will also be stored.There are still issues with the camera footage. Matt is looking into this. |
| 1. Banking arrangements- co-signatories and debit card
 | There need to be sufficient co-signatories on the Committee. Currently these are Caroline, Anne, Debbie and Paul.It was agreed that there should be a debit card for the accounts. | Dave agreed to be a co-signatory.Caroline will explore getting a debit card to make the process of paying contracts easier.Paul agreed to stay on the Committee as a co-signatory. |
| 1. Update on membership and tenancies.
 | The Committee discussed surrendered plots and payments made.  | Reallocations will take place when membership is confirmed at the end of February. |
| 1. AOB

Allotment website administration.Next Committee Meeting | Christian created and has run the website since it was established. He is due to step down from the Committee. | Caroline will discuss the future of the website administration with Christian and will also need access rights to upload.Date of next meeting **Wednesday April 17th at 7pm upstairs at Albion.** |